



Spiritual Directors International

PO Box 3584, Bellevue, WA 98009 USA
 office: 01-425-455-1565 | fax:01-425-455-4566

Journey to Bhutan & Nepal
A Meditation and Photography Retreat
November 1-12, 2019

Registration

Your registration is complete when you have filled out this form in its entirety and paid your tuition. Completed registration may be faxed or e-mailed to journeys@sdiworld.org or postal mailed to Spiritual Directors International at the above address. IMPORTANT: YOU MUST DOWNLOAD THIS FORM BEFORE FILLING IT OUT OR YOUR ANSWERS WILL BE LOST.

Please TYPE or PRINT clearly.

Name (as you would like it to appear on your name tag): _____

Address Line 1: _____

Address Line 2: _____

City: _____ State/Province/Territory/County: _____

Zip Code or Postal Code: _____ Country: _____

Telephone (include country code): _____ E-mail: _____

I am participating with my spouse/partner: _____

Age Group: 21-24 25-34 35-44 45-54 55-64 65-74 75-84 85+

Spiritual Affiliation or Denomination: _____

Are you a member of Spiritual Directors International? * Yes No **If you join during this registration process, choose "Yes"*Gender: Male Female GenderfluidHave you attended an SDI event before? Yes NoDietary Restrictions: Vegetarian Gluten Free Vegan Other: _____Fax completed registration form to 01-425-455-1566 or scan and e-mail to journeys@sdiworld.org

I paid for the retreat online on ____/____/____ (specific date paid).

NOTE: If you have already processed your payment online, please skip to page three.

Tuition: SDI Journey	
Double Room (Cost is Per Person)	<input type="checkbox"/> USD\$4,995.00
Spiritual Directors International Membership (Members and non-members qualify to join the retreat.) Everyone is welcome to become a member of the global learning community of SDI. Membership Dues: <input type="checkbox"/> New <input type="checkbox"/> Renewal <input type="checkbox"/> <i>Not a member or not joining at this time</i>	
Regular Membership	<input type="checkbox"/> USD\$79.00
Student Membership	<input type="checkbox"/> USD\$59.00
Scholarship Fund Donation	USD\$ _____
TOTAL Enclosed	USD\$ _____

Check Number: _____

Payment should be remitted in USD currency. If you have questions, contact office@sdiworld.org.

VISA/MC: _____ - _____ - _____ - _____ **Expires:** ____/____ **CVV:** _____

Spiritual Directors International accepts VISA, Discover, and MasterCard only. It is not recommended to send credit card information by e-mail. Please print and fax this form to 01-425-455-1566. You may also [process your payment online](#).

Name on credit card: _____

Billing address of card: _____

For any other special needs, concerns, or to arrange a payment plan, please contact the retreat registrar.

Travel Information

Participants will be arriving from all over the world using many different routes. You are responsible for arriving at the Hira guest house in Kathmandu, Nepal in time to check in and come to a 5 p.m. (17:00) welcome program on Friday, November 1, 2019.

Note: Travel to/from Kathmandu, Nepal and to/from Paro, Bhutan is not included in tuition.

ID Information

Name exactly as it appears on ID: _____

Passport Number: _____

Country: _____

Date Issued: _____

Expiration Date: _____

Emergency Contact Information

Name: _____ Relationship: _____

City: _____ State/Province/Territory: _____ Country: _____

Telephone Number (include country code): _____

E-mail: _____

Travel Insurance (If Applicable) (Please provide Policy Declaration Page with this form.)

Company: _____ Policy Number: _____

Company's 24-hour Emergency Telephone Number: _____

Medical Information and Authorization for Emergency Medical Treatment

Legal Name: _____ Date of Birth: _____

Medical Information

Spiritual Directors International will keep this information strictly confidential. It will only be given to medical personnel in the event of an emergency for which you are unable to communicate your own information.

Health Issues (check all that apply)
 Asthma Diabetes Seizures Kidney Disease Convulsions Heart Disease

 Other (specify) _____

Allergies: _____

Medications currently taken (include dosage): _____

Physical limitations: _____

Other Health Conditions or Concerns that should be communicated to medical personnel in the event of an emergency for which you are unable to communicate your own information.

Components of the retreat may be mildly strenuous including walking tours and hiking. Should you choose, you have the option to not participate.

Health Insurance Information

Provider: _____ Policy Number: _____

Policyholder's Name: _____

Physician's Name: _____

Authorization for Emergency Medical Treatment

In case of accident or medical emergency and in the event that I am unable to make decisions for myself, I, _____, authorize Spiritual Directors International, its staff and representatives, to act on my behalf. This consent includes seeking emergency medical transportation and treatment, anesthetic, surgeries, drugs, transfusions, and any other treatment or procedures deemed necessary. I understand that Spiritual Directors International will make every attempt to communicate about my condition with the emergency contact on my Travel Information Form. Further, I release Spiritual Directors International, its staff and representatives, for any and all liability while acting on my behalf and acknowledge that all expenses involved in such circumstances as described above are my responsibility.

Signature _____ Date _____

Terms and Conditions

Making any payments (cash, credit card, or otherwise) towards the retreat constitutes your unconditional acceptance of all the terms and conditions stated in this document.

Documents

All travel requires a valid ID. ID must be valid for six months before and beyond the retreat dates.

Individual Cancellation Fees and Refunds

Notice of cancellation must be signed, dated, and received in writing via postal mail, e-mail, or fax. SDI will then refund your payment for services not received by you, minus applicable cancellation fees, according to the following schedule:

- 1) Before June 1, 2019, the cancellation fee is USD\$500.
- 2) From June 2, 2019 to September 1, 2019, the cancellation fee is USD\$1,000 plus any non-refundable amounts paid to and/or penalties assessed by airlines, hotels, or other suppliers of travel services (up to the total cost of the retreat.)
- 3) No refunds after September 2, 2019.

Retreat Operation and Cancellation

While no changes are anticipated, Spiritual Directors International (SDI) expressly reserves the right to cancel all or any part of the retreat or to make any changes to the itinerary, for any reason and whenever deemed necessary for the comfort, convenience, or safety of retreat participants. In the event of alterations to the itinerary, the price shall be adjusted accordingly and any refunds will be issued within four weeks of such alteration. Similarly, any additional monies due SDI shall become payable within four weeks of such alteration. If a retreat is cancelled in its entirety, full refunds shall be issued within four weeks of such cancellation. This will constitute, in full, SDI's obligation to retreat registrants and SDI bears no further responsibility beyond the full refund. SDI shall not be held liable and hereby expressly disclaims liability for any loss, expense, damage or inconvenience caused as a result of any retreat cancellation or changes made to the itinerary. Furthermore, SDI cannot assume responsibility for any additional costs or fees relating to the issuance and/or cancellation of air tickets or other travel arrangements not made through SDI.

Cancellation Beyond SDI's Control

SDI expressly disclaims any responsibility for refunds of any payments for losses or expenses incurred due to cancellation or alteration of the retreat when such action is beyond SDI's control including, but not limited to: cancellations due to travel advisories or warnings issued by the United States State Department or any other relevant authority, acts of war, terrorism, acts of God, natural disasters or any other circumstance beyond control. In such case, SDI will assist the retreat participants in requesting refunds for all services prepaid but not rendered, less a non-refundable USD\$500 per person administrative fee. SDI shall not be held responsible for any non-recoverable amounts disbursed to carriers or other service providers on behalf of any retreat participant.

Health

Most countries do not conform to the USA Disabilities Act standard. We regret that we cannot

provide individual assistance to a retreat participant for walking, dining, getting on and off motor coaches, and other transportation vehicles, and other personal needs. Travelers who need such assistance must be accompanied by a qualified companion at all times and at their own expense. While SDI cannot accept responsibility for providing access to all facilities included in a retreat, SDI will make every effort to assist in providing mobility aides to the extent feasible and with applicable costs borne by the participant. SDI assumes no responsibility for the participant's inability to fully participate in the retreat, nor can SDI provide any refund for non-participation in any part of the retreat.

Baggage

Baggage is at risk at all times. We strongly suggest that you bring no more than one piece of checked luggage and one carry-on. You are responsible for carrying your luggage or hiring a porter to transport luggage at your expense. Porter service is not always available.

Accommodation and Meals

Due to size constraints of group travel and lodging in Bhutan, all registrants must be lodged in double occupancy (shared) rooms. There is no option or availability for single rooms. All breakfasts, midday meals, and dinners are included during the duration of the retreat.

Retreat Sites

Two (2) nights accommodation will be provided at the Hira Guest House in Kathmandu, Nepal. An additional eight (8) nights accommodation will be provided at various guest houses in Bhutan along the journey route. An additional one (1) night of accommodations in Kathmandu, Nepal will be provided on the final night of the retreat.

Pricing

All prices are based on a minimum number of paying participants and are therefore subject to change if fares change, if group does not reach minimum, extra fees up to USD\$200 may apply until notification by SDI up to the beginning date of the retreat.

Specifically, Not Included in Retreat Cost

Fees not included in retreat cost may include: air travel, meals not mentioned, beverages with meals, any additional activity tours booked during unscheduled free time, extras beyond standard menu, telephone calls, laundry, and visa fees at Kathmandu airport.

Liability Disclaimer

SDI hereby expressly disclaims any liability for any personal injury, property damage, loss of baggage, accident, delay or irregularity, any claim for special or consequential damages, or any other loss which may be occasioned by the acts and/or omissions, whether negligent, intentional, wrongful or otherwise, of any air carrier, hotel/motel or other lodging provider, railroad operator, bus operator, public transportation, sea carrier, local sightseeing company, retreat operator, retreat leader or spiritual director, any employees thereof, or any other entity or individual not under the direct supervision and control of SDI when engaged in conveying the passenger or in carrying out the arrangements of the retreat, or otherwise in connection therewith. SDI likewise expressly disclaims any responsibility for losses or expenses incurred, or inconvenience caused, due to delay or changes in schedules, defaults, over-booking of hotels or airlines, sickness, weather, strikes, quarantines, acts of terrorism, constructions, war, *force*

majeure, or other such events which are beyond SDI's control. SDI and likewise hereby expressly disclaims any liability for statements, actions, or inactions of any intermediary agents such as group administrators, spiritual directors or retreat leaders, travel agents or any other intermediary involved with the selling, promotion or operation of its retreats or tour operations. Group administrators, spiritual leaders, and retreat leaders likewise hereby expressly disclaim any liability for the acts and/or omissions of any of the above entities and/or individuals not directly under their supervision or control. In all instances, SDI's liability shall be limited to the amounts paid by you for participation in the retreat, and subject to the provisions and cancellation fees as set forth in these "Terms and Conditions." In the event that the retreat leader, host, and/or spiritual director named in a brochure or itinerary does not travel with the group, and a substitute is not named to replace such person(s), then SDI reserves the right to make substitutions of its choosing for such person(s) in the operation of the retreat. SDI is not responsible for any errors, omissions or misquotes contained in promotional material and other accompanying documentation.

Other documentation may be changed at any time without notice and at SDI's sole discretion. It is the responsibility of each pilgrim to follow all written and oral rules of safety presented by either an SDI representative or local authorities. If a person must leave the retreat and the situation requires that an SDI guide leave the trip in order to accompany the person, then the person will immediately reimburse SDI for the expense of the guide's travel.

Policy

SDI does not discriminate based on race, religion, creed, color, national origin, ancestry, physical or mental disability, medical condition, marital status, sex, age, or sexual orientation in the provision of its retreat and retreat services.

Photography

The photos shown in promotional materials are intended only as representations of the areas visited by certain retreats and unless such sites are specifically mentioned in the itinerary, no implication is made that these sites will be visited or seen on this retreat. SDI reserves the right to take photographs during the operation of any retreat and to use such photographs for promotional and educational purposes. Any participant who prefers that their image not be used is asked to notify SDI in writing prior to departure.

Legal Note

The statements herein constitute a binding contract between retreat participant and SDI.

Agreed and Accepted by:

Signature: _____

Date: _____

Full name printed: _____

Confidential Pre-Retreat Questionnaire and Resources
This form will be sent to the retreat guides

Please return this questionnaire no later than June 1 to:
journeys@sdiworld.org

Thank you for registering for this retreat – we look forward to our time of shared storytelling together. Your responses remain confidential and help us design a retreat that meets your expectations and needs. Please respond briefly to the following questions (one or two sentences).

1. What aspect of this retreat led you to register?

2. How did you learn about this retreat?

3. What hopes do you hold for this retreat?

4. Do you have any prior experience or exposure to meditation or contemplative practice?

5. Do you have any concerns or questions about the retreat?

6. What else might be important for us to know about you or your situation as we plan for the retreat?

Name

First Name: _____

Last Name: _____

Preferred pronouns: _____

Permanent Address

Address Line 1 _____

Address Line 2 _____

City _____ State/Province _____ ZIP/Postal _____

Country _____

Email _____

Phone numbers: _____

Times when we can reach you at the above number _____